

Welcome

6950 Mumford Road
Halifax, Nova Scotia B3L 4W1

Phone 902-455-9675

contact@jobjunction.ca
www.jobjunction.ca



Hours of Operation

Monday, Tuesday, Thursday, Friday

8:30am - 4:30pm

Wednesday 10:00am - 4:30pm

At **Job Junction** we can offer you a wide range of employment services and resources.
All of our services are offered without cost to you!

SELF SERVE RESOURCE CENTRE

- 20 Computers with internet access for creating résumés and cover letters
- Photocopier and fax machine for copying and faxing résumés to employers
- Scanner for converting a document to an electronic version
- Telephone for contacting employers
- Access to your email account for job search purposes
- On-site Job fairs and recruiting events
- Employment and career resource library
- *Message Minder* voice messaging service for job seekers without a phone
- Typing Tutor program
- *Career Cruising* online career decision making program
- Job Board-both online and in our resource centre
- Easy online access to hundreds of websites with job postings
- Knowledgeable staff to offer guidance
- Assistive technology available

WORKSHOPS

- Résumé Writing
- Ace the Interview
- Hidden Job Market
- Transferable Skills
- Résumé Toolkit
- Cover Letter
- Career Planning
- Social Networking
- Microsoft Word Level 1 & 2
- Microsoft Excel Level 1 & 2
- Microsoft Power Point

CASE MANAGEMENT SERVICES

- Employment Counselling
- Career Decision Making
- Job Search Strategies
- Assessment of Employment Needs
- Labour Market Information Research
- Job Development
- Information & Assistance regarding Employment Nova Scotia programs including:
 - Skills Development
 - Job Creation Partnerships
 - START Program
 - Self-Employment Benefits
 - Fast Forward Program

Job Junction is funded through the Canada Nova Scotia Labour Market Development Agreement under the direction of Employment Nova Scotia and is managed by People Plus Consulting Limited

See reverse side for a list of other Resource Centres in the Halifax area...

HALIFAX

YMCA of Greater Halifax Dartmouth

2269 Gottingen St, Halifax, NS
(902) 425-3464
www.yechalifax.ca

Job Junction

6950 Mumford Rd, Halifax, NS
(902) 455-9675
www.jobjunction.ca

Phoenix Learning and Employment Centre

6169 Quinpool Rd. Suite 220, Halifax
(902) 431-9111
www.phoenixyouth.ca/
Group Served-Unemployed Youth (15-29)

Immigrant Settlement Association of Nova Scotia (ISANS)

6960 Mumford Road, suite 201,
Halifax, NS
(902) 423-3607
www.isisns.ca

Group Served-New Immigrants

Women's Employment Outreach

1888 Brunswick St Suite 807, Halifax,
NS
(902) 422-8023
womensemploymentoutreach.org
Group Served-Unemployed Women

Direction Emploi (Service in French only)

Université Ste Anne, Campus Halifax
1589 Walnut Street , Halifax, NS
(902) 406-3172
www.directionemploi.ca

Group Served-Unemployed Canadians, Acadians and Francophones

TEAM Work

7071 Bayers Rd., suite 278, Halifax, NS
(902) 422-8900
www.teamworkcooperative.ns.ca
Group Served-Persons with Disabilities

DARTMOUTH

YMCA of Greater Halifax YMOVE

14- 118 Wyse Rd, Dartmouth, NS
(902) 461-2513
www.yecdartmouth.ca

Job Search Services

Cole Harbour Place
51 Forrest Hills Parkway, Dartmouth
(902) 435-0957 ext 227
www.jobsearchservices.ca

Solutions Learning Centre/D.W.A.S.

15 Poseidon Court, Dartmouth, NS
(902) 464-1638
www.sollc.ca

Lake City Employment Services

386 Windmill Rd, Dartmouth, NS
(902) 465-5000
www.lakecityemployment.com
Group Served-Persons with Disabilities

Watershed Association Development Enterprises (WADE)

1144 Main St, Dartmouth, NS
(902) 435-4648
www.wadens.ca

Group Served-African Nova Scotians

Direction Emploi (Service in French only)

201C Avenue du Portage, Dartmouth
(902) 406-3164
www.directionemploi.ca
Group Served-Unemployed Canadians, Acadians and Francophones

Other Areas of HRM

Opportunity Place

108 Cobequid Rd, Lower Sackville, NS
(902) 864-7520
www.opportunityplace.ca

Metroworks Spryfield Employment

349 Herring Cove Road, Suite 105,
Spryfield, NS
(902) 477-5011
www.mymetroworks.ca

Job Search Services

Eastern Passage, NS
(902) 435-0957 ext 227
www.jobsearchservices.ca

Musquodoboit Valley Job Search Centre

10 Elm ST, Middle Musquodoboit, NS
(902) 384-2390
www.mvjobsearch.ca

Eastern Shore Job Search Centre

5228 Highway #7, Porter's Lake, NS
(902) 827-5110
www.easternshorejobsearch.ca

Metroworks' Lakeside Employment Services

1492 St Margaret's Bay Rd, Lakeside, NS
(902) 876-4445
www.mymetroworks.ca

Job Search Services

Blue Water Bldg, room 206, Sheet
Harbour, NS
(902) 885-2810
www.jobsearchservices.ca

FutureWorx

15 Commerce Court suite 110,
Elmsdale, NS
(902) 883-7010
www.futureworx.ca