

**Resident & Student Affairs Advisor
Dalhousie Medicine New Brunswick (Saint John)**

Dalhousie University is Atlantic Canada's leading research-intensive university and a driver of the region's intellectual, social and economic development. Located in the heart of Halifax, Nova Scotia, with an Agricultural Campus in Truro/Bible Hill, Dalhousie is a truly national and international university, with more than half of our 18,800 students coming from outside of the province. Our 6,000 faculty and staff foster a vibrant, purpose-driven community, that's celebrating 200 years of academic excellence in 2018.

Dalhousie Medicine New Brunswick (DMNB) admits 30 New Brunswick students each year, providing them the opportunity to study medicine in their home province at a variety of different teaching sites. Reporting jointly to the Chief Operating Officer and the Director Resident & Student Affairs DMNB, and working in collaboration with the Office of Resident & Student Affairs Dalhousie Medicine Nova Scotia (DMNS), the Resident & Student Affairs Advisor will provide personal advising support as well as administer student programming and accommodations supports.

Key Responsibilities:

- Advise learners regarding their educational progress, goal achievement, and personal issues impacting learning. This includes consultation with faculty leaders, facilitating access to appropriate support services, monitoring progress through regular learner contact, and maintaining confidential records.
- Complete the design, implementation and evaluation of wellness activities and programs to promote learner health, well-being, resiliency and leadership, both independently and in collaboration with the Office of Resident & Student Affairs DMNS.
- Assist learners in developing problem-solving skills, including self-advocacy and furthering their understanding of personal responsibility for their progress.
- Address educational accommodation needs, including interpreting student medical records, consulting experts, providing advice and guidance, and facilitating referrals to appropriate support services in consultation with the Director of Resident & Student Affairs.
- Liaise with DMNB Student Affairs faculty and staff representatives located at the various DMNB sites, providing support and guidance.

Qualifications: Master's degree in Counselling, Social Work, Psychology or related discipline, with approximately three to five years' experience working with students, preferably in a post-secondary setting (or an equivalent combination of training and experience). Demonstrated experience in student advising and/or disability support is required. Must demonstrate understanding of issues related to access, equity and inclusion as well as the ability to apply principles and policies pertaining to student diversity and forms of mistreatment. Demonstrated tact and judgment along with proven interpersonal, organizational and communication skills (written and verbal) are required.

Dalhousie University supports a healthy and balanced lifestyle. Our total compensation package includes a defined benefit pension plan, health and dental plans, a health spending account, an employee and family assistance program and a tuition assistance program.

Apply online by 10 p.m. on June 29, 2018 to competition DPMG-18073.

Salary Range: \$50,240 - \$67,973 per annum (ADM-05). This is a provisional classification. Formal classification procedures will be initiated by the Compensation & Job Evaluation Unit in approximately six months. This position is part of the Dalhousie Professional & Managerial Group (DPMG).

Applications from university employees and external candidates are given concurrent consideration. Among short-listed candidates, university employees will be given special consideration. We thank all applicants for their interest, however, only candidates selected for an interview will be contacted.

Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Aboriginal people, persons with a disability, racially visible persons, women, persons of minority sexual orientations and gender identities, and all candidates who would contribute to the diversity of our community. For more information, please visit www.dal.ca/hiringfordiversity