

Strongest Families Institute



Location: Halifax Regional Municipality Coach

Job Summary

We are growing once again! Strongest Families Institute (www.strongestfamilies.com) is a rapidly growing charitable organization, powered by its people – **and** more importantly, it is piloted by talented, customer-focused individuals who value integrity, innovation and quality. We are looking for polite, hard-working candidates who want to build a rewarding career, with great benefits and opportunities for advancement, in a dynamic and collaborative work environment. We are a family and our family continues to grow. We deliver mental health care to children, youth and families, from a distance using educational materials and telephone support from a non-professional 'coach'. Coaches work with children, youth and families to discuss the material, problem solve and provide support.

Duties and Responsibilities

1. to provide effective telephone support to parents and families based on specified protocol regime delivery, following a telephone script,
2. to teach evidence based skills with the parent/child, problem-solve and provide encouragement during weekly telephone contact,
3. to ensure that continuity of care is delivered to clients as per Strongest Families protocol procedures,
4. to administer semi-structured interviews/questionnaires as needed, following a telephone script and protocol,
5. to ensure that clients are serviced in a timely manner,
6. to maintain a flexible working schedule to ensure coaching services are offered at convenient times to the family (i.e. days, evenings, late nights, weekends),
7. other duties as assigned.
8. French first language is an asset

Reports directly to a Supervisor with oversight by the Program Manager. The successful candidate will have outstanding interpersonal and organizational skills and a great team player. An undergraduate degree is preferred; experience working with children and youth an asset.

Please apply with resume and cover letter to:

info@strongestfamilies.com
Attn: Elizabeth Hines, Program Manager