



Position: On-site Energy Manager SMU and MSVU

EfficiencyOne isn't just an organization; it's a movement. Our organization's purpose is to change lives by unleashing the power of efficiency. We come to work every day because we want a better world, and we believe we can contribute to a more prosperous, sustainable future through efficiency.

We're looking for an **On-site Energy Manager** who will be responsible for identifying energy efficiency measures and opportunities for both Saint Mary's University (SMU) and Mount Saint Vincent University (MSVU). Reporting to the Engineering Manager at EfficiencyOne, the On-site Energy Manager will provide technical support related to energy management at the campuses as well as work with third-party engineering firms, & contractors to direct energy management activities within the universities. The OEM's time would be shared between both universities and would require the individual to travel between both universities.

Summary of Responsibilities:

- Contribute to energy planning, and assisting with the implementation of energy projects & influencing policy;
- Involved in energy management activities on both a technical and organizations aspect for the assigned client;
- Involved in project management activities; (budget reviews, work orders, communications, meetings, etc.);
- Utilizing building automation systems and energy management information systems to identify energy savings opportunities and track energy usage;
- Inspiring and guiding the clients to assist them in performance improvement and accomplishment of business objectives;
- Complete technical audits, recommend energy efficiency technologies, prepare and assist in feasibility studies and business cases for approval;
- Recommend projects, measures, and incentive programs for both Universities;
- Develop an understanding of the mechanical and electrical systems within client facilities;
- Coordinate and administer EfficiencyOne project documentation, incentive applications, project development agreements, reports, and incentive applications;
- Develop an understanding of the organization's budgetary framework and procurement policies and contracts;
- Development and review of tender documents and Requests for proposals;
- Provide monthly status reports;
- Quarterly-final reports and presentations to both Universities and EfficiencyOne outlining project status, energy management opportunities, and achievements to date;



To be qualified for this role you will have at least three years of related experience in an energy-related role with experience developing and implementing energy management programs and/or energy savings projects. You can demonstrate the ability to interpret electrical and mechanical plans and specifications for building facilities. You hold a bachelor's Degree in Engineering or equivalent combination of education and work experience. You have excellent analytical skills, written and oral communications skills. You thrive in a fast-paced and results-oriented environment where your problem-solving skills help you to meet tight deadlines. You hold a valid driver's license and have access to a vehicle.

If you would like to be considered for this position, please submit your resume and cover letter, clearly articulating how you meet the above-noted qualifications. Applications can be submitted in confidence to **Nicole Delaney** at the link below:

<https://easyapply.co/job/on-site-energy-manager-smu-and-msvu>

Efficiency Nova Scotia has an employment equity program, welcomes diversity in the workplace and encourages applications from all qualified candidates, including women, aboriginal peoples, people with disabilities and racial minorities.