



III *Canada*

JOB DESCRIPTION:

We are a 100% Union & Association label company recruiting for **Entry-Level Management and Customer Representative** Positions for our Halifax and Moncton offices.

Currently we are experiencing high levels of growth and hiring to accommodate business demands. BBA and AM Best Rated A+, we are the largest segment of Torchmark Corporation (TMK).

Positions involve:

- responding to requests of union and association members, involving in-person meetings, phone, and e-mail correspondence
- Assessing member needs for supplemental and plan-included benefits
- Obtaining and filing necessary information to validate benefit packages
- Supporting the current work team in various tasks

All training provided for the right candidate.

Contact: Jesseca Buchanan
Human Resources | SK Agencies
148 Chain Lake Drive B3S 1A2
(902)225-5377
skagencies.hr@gmail.com