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## **BATCHER** **Halifax, NS**

The **OSCO Construction Group** is a collection of companies operating in steel, concrete and construction. We have been in business since 1955, and serve a variety of markets throughout Atlantic and Western Canada, the Eastern US, and the Caribbean.

**Bedford Ready Mix Limited**, a division of OSCO Construction Group, is currently seeking a qualified individual for its Ready-Mix operations in Halifax, Nova Scotia. The position available is a full time **Batcher**, starting immediately.

### **Responsibilities:**

- Batching concrete using a computerized batching system
- All states of dispatching including
  - Customer service
  - Product quality
  - Inventory control
- Strive to improve the production level on a continual basis
- Ensure the availability of required material as per the production schedule
- Coordinate and troubleshoot with Dispatch team and Drivers to ensure optimal loading and delivery schedules
- Maintain cement, aggregate and admixture inventories
- Provide administration support to the Operations Manager when needed
- Initiating and maintaining a healthy environment with respect to cleanliness, product and safety
- Other duties as required

### **Requirements:**

- Solid computer skills and experience;
- Exceptional attention to detail; and customer service
- Proven ability to work with changing schedules and irregular hours, when required
- Ability to work well under pressure in a fast-paced, deadline driven environment
- Experience in concrete batching required

