



Immediate Opening - Landscaping Services Coordinator Required

Do you have what it takes to help us grow a skilled workforce?

Are you looking for a career in landscaping and the construction industry?

Do you have a strong attention to detail and like to work outdoors?

MetroWorks Employment Association is in search of a **Landscape Services Coordinator** to work in conjunction with our social enterprise Full Circle Renovators and Common Roots Urban Farm. The position is full-time from now until the end of October. During your 40-hour week, you will provide landscaping services to business clients in the Halifax/ Dartmouth Metro area. We have recently collaborated with a large investment property company and will be working closely with their staff to implement new plans to improve the curb appeal around their properties. Once immediate needs are met, there will be an emphasis on removing grass and naturalizing landscapes using native plants.

KEY DUTIES & RESPONSIBILITIES:

- Provide the technical expertise, on-site leadership and coordination for property improvements around established apartment buildings.
- Working closely with the landscape architect, remove old garden beds and rebuild with new planting and landscape plans.
- Prune and remove dead plants from landscape.
- Naturalize landscapes using native plants. Work with landscape architect to implement approved plans.
- Test soil and add amendments as needed to improve soil and ensure good plant health.

As a value added to this great employment opportunity you will work closely with MetroWorks Employment Association and Common Roots Urban Farm to provide skills and training opportunities for individuals who are unemployed or low employed. Together we will build their skills and confidence to help prepare them for further training or employment.

Required experience:

- Knowledge and experience with horticultural practices
- Knowledge and experience working with perennials and native plants
- Willingness to work outdoors
- Basic carpentry skills
- Ability to lift up to 40 lbs
- Excellent verbal and written communication skills
- Organizational skills with attention to detail.
- Ability to meet deadlines under limited time constraints
- Superior interpersonal skills including the ability to lead effectively in a team environment
- Demonstrated project management skills
- Practices a high degree of confidentiality, discretion, tact and diplomacy
- Strong organizational, analytical and problem-solving skills
- Computer proficiency in MS Office (Word, Excel) Gmail & GDrive
- Landscape/horticulture industry certifications would be considered an asset
- Valid Drivers license.

Apply via email to:

John Hartling, Program and Business Development Manager, MetroWorks Employment Association

jhartling@mymetroworks.ca