



DALHOUSIE UNIVERSITY

Manager, Methodologies & Curriculum

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Position Details

Position Title	Manager, Methodologies & Curriculum
Department/Unit	Political Science
Research Project	The Dallaire Institute for Children, Peace and Security
Location	Halifax
Posting Number	GP76-20
Employee Group	Grant-Paid
Position Type	Term
Duration of Contract (if applicable)	1 year
Employment Type	Full Time
Full-time Equivalency (FTE)	1.0
Salary	\$66,971 - \$73,181 per annum (35 hours per week)

About the Organization

The Roméo Dallaire Child Soldiers Initiative (Dallaire Initiative) was established in 2007 by retired Lieutenant-General the Honourable Roméo Dallaire, former Force Commander of the United Nations Assistance Mission for Rwanda (UNAMIR). Our mission is to develop new strategies and tactics to progressively end the recruitment and use of children as soldiers worldwide. As of April 2020, the Roméo Dallaire Child Soldiers Initiative has now become the Dallaire Institute for Children, Peace and Security. For more information, please visit <https://www.childsoldiers.org/>

Job Summary	<p>Reporting to the Director of Instructional Design & Capacity Building Strategy, the Manager, Methodologies & Curriculum will play an integral role in supporting the successful design and execution of key capacity-building programs at the Dallaire Institute. They will be responsible for ensuring that all Dallaire Institute educational/training/advocacy tools are organized and developed into curriculum for use in multiple areas to enhance prevention-oriented work. This will be done with knowledge synthesized from research, monitoring and evaluation, advocacy, and security sector and community education programs.</p>
Key Responsibilities	<ul style="list-style-type: none"> • Manage the design and development of curriculum tools for security sector training, community education, public advocacy, and capacity building initiatives that align with the strategic vision of the Dallaire Institute. • Manage the Dallaire Institute inventory of curriculum and advocacy tools used to enhance prevention-oriented work with audiences that range from the security sector, community and civil society groups, media, governments, and partner organizations, both internationally and domestically. • Synthesize knowledge and identify opportunities for cross-fertilization of curriculum and methodologies from research, monitoring and evaluation, advocacy, and security sector and community education programmes to further enhance Dallaire Institute approaches to creating new curriculum and tools. • Lead testing current and new technologies to develop innovative approaches to engage a range of audiences globally on the Dallaire Institute content and training. • Oversee quality control of the curriculum being delivered to ensure it adheres to proven learning principles, learning methodology, and Dallaire Institute values and guidelines. Identify and establish tools that assess skills and behavior changes and that monitor the effectiveness of the tools and pedagogy developed. • Contribute to the analysis of research data and recommend improvements to program interventions to enhance the Dallaire Institute's ability to demonstrate outcome-focused results.
Note	
Qualifications	<p>Master's degree in Education, Training, or related field with a minimum of 5 years related experience developing and designing curriculum is required. Significant experience working within an international non-profit organization, government, training, education or academic institution is required. Must have the ability to work effectively across multicultural, multilingual, and multidisciplinary teams with demonstrated experience in cross-cultural communication and education. Ability to work within tight deadlines, manage conflicting priorities, and work independently is essential. Must possess excellent organizational skills, written and verbal communication skills, project management skills, and be a self-starter. Experience delivering training, education, and strengthening capacity both in-person and remotely, including online fora are required. Advanced proficiency in Microsoft Excel, Word is required. Must possess knowledge of child protection or children in armed conflict contexts. Experience working with security sector institutions, the media and community groups is desired. French proficiency (both verbal and written) is required, with proficiency in other languages considered an asset. Graphic design capabilities and experience delivering courses or curriculum to university audiences preferred.</p>
Additional Information	<p>Dalhousie University supports a healthy and balanced lifestyle. Our total compensation package includes a voluntary RRSP, health and dental plans and an employee and family assistance program.</p>
Application Consideration	<p>We thank all applicants for their interest, however, only candidates selected for an interview will be contacted.</p>

Diversity Statement

Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Indigenous persons, persons with a disability, racially visible persons, women, persons of a minority sexual orientation and/or gender identity, and all candidates who would contribute to the diversity of our community. For more information, please visit www.dal.ca/hiringfordiversity (<https://www.dal.ca/hiringfordiversity>).

Number of Vacancies	1
Open Date	11/20/2020
Close Date	12/04/2020
Open Until Filled	No
Special Instructions to Applicant	
Quick Link for Direct Access to Posting	http://dal.peopleadmin.ca/postings/4856 (http://dal.peopleadmin.ca/postings/4856)

Documents Needed to Apply**Required Documents**

1. Résumé / Curriculum Vitae (CV)

Optional Documents

1. Cover Letter

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