



DALHOUSIE UNIVERSITY

Network Manager

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Please include a Cover Letter with your application.

Position Details

Position Title	Network Manager
Department/Unit	Health & Human Performance
Research Project	Wabanaki-Labrador Indigenous Health Research Network
Location	Halifax
Posting Number	GP79-20
Employee Group	Grant-Paid
Position Type	Term
Duration of Contract (if applicable)	2 years, with possibility of renewal
Employment Type	Full Time
Full-time Equivalency (FTE)	1.0
Salary	\$60,000 to \$70,000 per annum (40 hours per week)

About the Organization

Wabanaki-Labrador Indigenous Health Research Network (WLN) is a new Network which will facilitate community-led Indigenous health research in Atlantic Canada, in close collaboration with regional community partners. Hosted by Dalhousie University, WLN receives leadership and direction from an Indigenous Governing Circle, comprised of representatives from various Indigenous health and health-related organizations.

Job Summary

Reporting to the Principal Investigator, the Network Manager will be responsible for planning and implementing Network-related activities.

Key Responsibilities	<ul style="list-style-type: none"> • Oversee and coordinate the establishment and evaluation of Co-Learning Research and Innovation Lodges, which will be initiatives based in Indigenous communities to support community-led Indigenous health research. • Support the Research Ethics Coordinator in supporting capacity building initiatives for research ethics processes within communities and academic and governmental organizations, as required. • Coordinate funding calls and reviews for research awards and workshop funding for Indigenous-led research projects and capacity-building workshops. • Support the Network's various Working Committees, the Indigenous Governing Circle, the Core Research Team, and the Operating Team. • Support the development and implementation of the Network's communication strategy, and carry out such activities as maintaining the Network website and social media accounts, creating and distributing newsletters and e-digests, and organizing a knowledge-sharing event/conference. • Participate in National NEIHR Coordinating Centre (NCC) meetings and activities as required. Coordinate evaluation activities of the Network, including surveys, annual reports, and annual retreats.
Note	<p>This position will work remotely until virtual operations end; therefore, a reliable internet and telephone connection is required.</p>
Qualifications	<p>Undergraduate degree combined with lived experience and/or in-depth knowledge related to working in Indigenous communities in Atlantic Canada. Master's degree is preferred. Educational experience may include but not be limited to public health, public administration, business administration, social sciences, or a health-related field. Demonstrated experience working with Indigenous communities, governments, and/or organizations, as well as experience with network and event planning, coordination, and logistics are required. An understanding of Indigenous health research and methodologies, as well as the structural determinants of health among Indigenous peoples in Canada, is essential.</p>
Additional Information	<p>Dalhousie University supports a healthy and balanced lifestyle. Our total compensation package includes a voluntary RRSP, health and dental plans and an employee and family assistance program.</p>
Application Consideration	
Diversity Statement	<p>Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Indigenous persons, persons with a disability, racially visible persons, women, persons of a minority sexual orientation and/or gender identity, and all candidates who would contribute to the diversity of our community. For more information, please visit www.dal.ca/hiringfordiversity (https://www.dal.ca/hiringfordiversity).</p>
Number of Vacancies	1
Open Date	11/24/2020
Close Date	12/08/2020
Open Until Filled	No
Special Instructions to Applicant	Please include a Cover Letter with your application.

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Documents Needed to Apply

Required Documents

1. Résumé / Curriculum Vitae (CV)

Optional Documents

1. Cover Letter

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